



Work Health & Safety (WHS) Policy

This policy recognises that the health and safety of all workers and subcontractors within the LP Gas Industry is the responsibility of the Company Management. In fulfilling this responsibility, management has a duty to provide and maintain so far as is practicable a working environment that is safe, and without risks to health and includes;

- provide and maintain safe plant and systems of work;
- make and monitor arrangements for the safe use, handling, storage and transport of plant and substances;
- maintain the workplace in a safe and healthy condition;
- provide adequate facilities to protect the welfare of all workers including appropriate work and rest regimes relative to the physical fitness, general health of each worker exposed to heat are implemented & workers exposed to cold have adequate access to heated or sheltered work areas and warm clothing or other personal protective equipment, and
- information, training and supervision for all workers enabling them to work in a safe and healthy manner.
- Monitoring of State WHS legislation on a regular basis so as to maintain required level of Health & Safety.
- Establish a WHS committee for the purposes of consultation when the company employs 20 or more persons or a majority of those workers request the establishment of a committee.

The objectives of this policy and supporting policies, procedures and guidelines are to:

- **Achieve zero accidents**
- **Eliminate hazards and risks within the workplace**
- **Evaluate the effectiveness of the HSE management system to ensure ongoing continuous improvement**
- **Comply with all applicable WHS legislation**
- **Develop a culture that embraces HSE as a core value and intrinsic to business success.**

The nominated person (WHS Coordinator) is responsible for the implementation and monitoring of this policy along with management & supervisors disseminating all information to workers & subcontractors. The health and safety duties of management at all levels will be detailed, and followed. In fulfilling the objectives of this policy, management is committed to regular consultation with workers and subcontractors in toolbox talks & staff meetings to ensure the policy operates effectively, and that health and safety issues are regularly reviewed.

This policy will be regularly reviewed in the light of legislation and company changes.

Management seeks co-operation from all workers in realising our health and safety objectives and creating a safe work environment. Workers will be given the opportunity to express their views and to contribute in a timely fashion to the resolution of occupational health, safety and welfare issues. The views of workers are valued and taken into account by the Management. All workers will be advised verbally & in writing, of agreed changes and arrangements for their implementation.

HSE Responsibilities

Recognising the hazards occurring in the LP Gas industry, Town & Country Electrical & LPG Services (T&C) will take every practicable step to provide and maintain a safe and healthy work environment for all workers.

To this end:

Management

- is responsible for the effective implementation of the company health and safety policy;
- must observe, implement and fulfil its responsibilities under the Acts and Regulations that apply to the LP Gas Industry;
- must ensure the agreed procedures for regular consultation between management and those with designated and elected health and safety responsibilities are followed;
- must ensure regular assessments of health and safety performance and resources in co-operation with those with designated and elected health and safety functions;
- must ensure that all specific policies operating within this company- e.g. fire, purchasing, dangerous goods, training, first aid and systems of work- are periodically revised and consistent with company health and safety objectives;
- Must provide information, training and supervision for all workers in the correct use of plant, equipment and substances used throughout the company. (Company procedures and training arrangements to be followed); and
- Must be informed of incidents and accidents occurring on the company premises or to company workers so that health and safety performances can accurately be gauged.

Workers

- have a duty to take the care of which they are capable for their own health and safety and of others affected by their actions at work;
- should comply with the safety procedures and directions agreed between management and workers with nominated or elected health and safety functions;
- must not wilfully interfere with or misuse items or facilities provided in the interests of health, safety and welfare on company workers; and
- Must, in accordance with agreed company procedures for accident and incident reporting, report potential and actual hazards to their health and safety representatives.

Authorised By:

Signed:  BEN SMITH (GENERAL MANAGER)

Date: 10.1.2014